

Scagglethorpe Parish Council

Minutes of an Extraordinary Parish Council Meeting held on Tuesday 18th July 2023 at 7.00pm in the Village Hall

1. Apologies for absence/Councillors Present

Present: Councillors Paul Douthwaite(PD) - Chairman, Nancy Wilson(NW), Pauline Carruthers(PaC), Janet Bayes(JB), Maureen Danby-Smith(MDS). Also Present: David Sonley(DS) - Parish Clerk and Nicky Hodgson(NH) - Playing Fields Committee Chair. Apologies recieved from Councillor Sheila Cook.

2. To decide whether or not application for the grant money for the playing field development should be submitted by the Parish Council.

Following a brief discussion it was resolved that the Parish Council was better placed to make te application ratheer than the Playing Fields Committee.

3. To review and approve the proposals for the development of the playing fields including items to be purchased, provisional implementation plans and timescales.

3.1 NH presented diagrams of the proposed equipment and the layout of the playing field with the new equipment in place. This would include two pieces of adult exercise equipment, a shelter, a sandpit, a teen trim trail and new picnic tables. At an approximate cost of £5000, a hard service area would not be installed as part this project. The proposed development was approved by the PC.

3.2 Two quotations for the supply and installation of the adult exercise equipment had been recieved, for £18000 and £9,500 (excl VAT) . The PC agreeded that we should pursue the latter.

3.3 Two quotations for the supply and installation of the shelter had been received for £10,395 and £5,500 (Excl VAT). The PC agreed that we should pursue the latter.

3.4 The development will be divided into phases:

Phase 1: Installation of adult exercise equipment – by end November 2023 and
Installation of shelter – by end of January 2024. The improvements to
the field access (already budget for) will occur in this phase.

Phase 2: Installation of picnic tables, planters, sandpit and Teen Trim equipment
– by end March 2024

4. To identify any other factors which should be taken into consideration in the development plans.

Items in Phase 2 of the project will need to be costed. We will apply for the remainder of the grant money for most of the funding for Phase 2, and extra funding will come from the Parish Council. Phase 2 costs and any requests to cover overspends will need to be approved by the PC before purchase.

4. To discuss and agree project governance and the next steps.

NH will lead the project and will arrange further supplier visits for confirmation of quotes. We need it confirmed that the Shelter can have a wooden decking floor, water butts and guttering.

PD will obtain the cost of sand for the sand pit.

Once the quotes have been confirmed, DS will put together the grant application pack and meet with NH and PD prior to submitting it to NYC.

Signed as a true meeting record by the chairman of the August Parish Council meeting

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